

Washburn Memorial Library
Board of Trustees Meeting
February 2, 2016 5:00 pm

Members in attendance: Rita Kingsbury, Linda Bourgoine, Charlotte Griffin, Laurie Blackstone, Christina Maynard, Warrena Forbes, Bev Turner and Lois Walton.

Secretary's report:

Laurie presented the minutes from the January meeting. Warrena moved to accept and Christina seconded. Motion carried.

Financial Report:

The Maine Community Foundation report was handed out. The custom budget report was handed around. The budget meeting is Feb. 8th at 6:00. Health insurance is up 6.25%. The salary is higher. There is an increase in the Library allowance by \$250. There is a decrease in heating by \$250. There is a \$493 increase from last year's budget mainly from the insurance increase.

Librarian's report:

Lois handed out the report that is going to the town meeting. Numbers are down most likely due to the cold weather. 701 books were added and 27 deleted. Lois received a letter from the State Library that says we will now have to pay \$100 for internet access. This year it will come out of the library allowance. Next year it will have its' own line item under internet access.

New business:

Town meeting is March 22nd at 7:00 at the High School. The memorial funds were used up and fines and fees were used to pay Northern Business Supply.

Old business:

The steps are still not installed and no one is sure of the reason for the delay.

The next meeting will be April 5, 2016 at 5:00.

Warrena moved to adjourn at 5:23. Christina seconded. Motion carried.

Respectfully submitted,
Laurie Blackstone

Washburn Memorial Library Report 2015

“Libraries allow children to ask questions about the world and find answers. And the wonderful thing is that once a child learns to use a library the doors to learning are always open.”

Laura Bush

On January 26th Toddler Story Time led by Linda Bourgoine entertained 3 very lively children with stories of snow and cold weather. The library saw a flurry of snowballs and little ones scurrying around to get their outdoor gear on, then off in a relay race. They hunted for mittens among the books and had an opportunity to choose a book or two to take home.

In February Michaela Bragg set up a book display featuring dystopian novels for teenagers. She did this as part of a class that she was taking at college. It was well received and many of the teenagers took the trivia quizzes and other activities that were associated with this display.

March 16th Toddler Story Time featured stories about Easter. Six lively little ones hunted for eggs among the books and enjoyed the many stories read by Linda Bourgoine.

April 13th Linda splashed in the mud puddles with two very enthusiastic boys while they learned about rain and mud puddles.

In April I attended Reading Roundup in Augusta. I learned what young people are reading these days and was able to attend several workshops that have helped me with book collections.

The summer reading program started the beginning of July. The theme this year was “Read S’more Books”. Twelve children signed up to read for the next six weeks and most of them achieved the goals that they set for themselves. On Monday evenings for those six weeks an activity time was held downstairs. Five of those that signed up attended during that time. They read, did crafts, took part in a scavenger hunt and had snacks. Each of the children completing their goals got to choose at least one book that they got to keep at the end of the season.

On the Saturday during August Festival, bird carver Erwin Flewelling shared his craft with 30 plus attendees. He shared his love of bird watching and carving with those who took a break from the outside heat. He had many birds and teaching tools with him. Several people expressed a keen interest in the process of carving and remarked about how lifelike the birds seemed.

In October the two youngest groups of Girl Scouts started meeting in the King Room on Fridays at three in the afternoon. They have an average attendance of 5 girls and many of the mothers stay with them for the meeting.

October 28th and 29th the library was host to the first grade from Washburn Elementary School. These young people learned how a library runs and had a chance to tour the library, get a library card (if they didn't already have one) and check out a book or two.

On November 4th I had the opportunity to help a new hire at the Presque Isle Library learn how the book cataloging system works. I instructed him and he cataloged several books that I had just received.

This past year the Board of Trustees worked very hard to update the bylaws and the policies and procedures for the library. They approved having the back lawn changed to a graveled parking lot and moved forward on getting the front steps ADA approved. Gary Cole, member of the board, once again took care of the flower boxes and they looked lovely. Thank you, Gary.

Seventy-nine new patrons were added to patron list, 43 of which were children. The active patrons checked out 3524 items from the library this year. The most popular author this year was David Rosenfelt with his Andy Carpenter series. The book that was checked out the most this year was The Nightingale by Kristin Hannah. With 4093 visits to the library this year we averaged 341 people each month. Of course it is the summer months that really help to have the monthly figures as high as they are.

Memorials for 2015

In memory of **Dorothy Phelan** The Giving Quilt, The Union Quilt and The Wedding Quilt by Jennifer Chiaverini, given by the Salmon Brook Historical Society.

In memory of **Leo Flewelling** Shorelines by Ann Flewelling and Game Bird Carving by Bruce Burk, given by the Salmon Brook Historical Society.

In memory of **Dorothy Phelan** a donation to the Food For Fines Project, given by Jack Phelan.

In memory of **Lila Flewelling** Elm Creek Quilts, The Runaway Quilt, The Quilter's Legacy, The Master Quilter, and The Sugar Camp Quilt by Jennifer Chiaverini, given by Lois Walton.

In memory of **Lee Gauvin-Roix** What Pet Should I Get? by Dr. Seuss given by Stacey, Christine, Taylor and Aaron Skinner.

In memory of **Elizabeth Alice Dorothy Sines** You Can't Beat God Givin' by R. W. Schambach, A Daughter's Inheritance, An Unexpected Love, and A Surrendered Heart by Tracie Peterson and Judith Miller, Mama Made the Difference by T. D. Jakes, The Purpose of Christmas by Rick Warren, The Anointing by Benny Hinn and Angels by Billy Graham, given by Alice Doody.

In memory of **Elizabeth Sines**, First Snow in the Woods by Carl R. Sams II and Jean Stoick, given by Bob, Sarah and Isaac Sines.

In memory of **Freda Thibodeau** Love Everlasting by Tracie Peterson and Guinness World Records 2016, given by Aroostook Regional Transportation System, Inc.

In memory of **Richard Farley** Fiddle Mainia Maine's Organic Edible Fern by Lin Diket, photographer and L. E. Barrett, narrative and The Bitter Season by Tami Hoag given by Marcia and Bruce Sturgeon and children.

In memory of **Lester Braddock** Harvest Maine by Crystal Ward Kent and Total Tractor from DK Books, given by Paula Plissey and family.

In memory of **Tim Humphrey** Killing Reagan by Bill O'Reilly, Ashley Bell by Dean Koontz, Dead Wake by Erik Larson, Whose Tools?, Whose Truck?, Adventure Annie, Lighthouse Christmas, Stay Close to Mama and Ready or Not Dawdle Duckling by Toni Buzzeo given by Jane Humphrey.

Honor Books for 2015

In Honor of **Carmine, Dorothy, Lori and Daniel Centineo** Ten Bunnies Will.... by Lori Centineo given by Warrena Forbes.

Book Donations for 2015

Louise Cole

Beneath the Shadows by Sara Foster
Tidewater Inn Colleen Coble
Keep Quiet by Lisa Scottoline
The Amber Keeper by Freda Lightfoot
Dark Witch by Nora Roberts
Chateau of Secrets by Melanie Dobson
Bittersweet by Miranda Beverly Whittemore

Lisa Mette

The Swift Boys & Me by Kody Keplinger
Reel Life Starring Us by Lisa Greenweld
Dork Diaries by Rachael Russell

Donald and Karen Flewelling

Splendor in the Ordinary by Brian Coffey
Just Walk Across the Room by Bill Hybels
Look Great Feel Great by Joyce Meyer
The DNA of Relationships by Dr. Gary Smalley
Reduce Me to Love by Joyce Meyer
Enjoying Where You Are On the Way to Where You Are Going
By Joyce Meyer
How Women Help Men Find God by David Murrod
The Confident Woman by Joyce Meyer
The Jesus Habits by Jay Dennis
So What's the Difference by Fritz Ridenour
A Woman's Walk with God by Sheila Craig
Fueled by Faith by Jennifer Kennedy Dear
The Joy of Sharing Jesus by Dr. Bill Bright
The Real America by Glenn Beck
A Dangerous Hope by Al Truesdale and Bonnie Perry
Come Spring by Tim LaHaye
Always by Betsy Holt, Mike Yorkey and Gary Smalley
Finding God in Unexpected Places by Philip Yancey
God's Promised for Fathers
If You Only Knew by O. Sonny Acho
Finding Hope Again by Neil T. Anderson

The Effects of Praise by Andrew Womack
Fasting for a Spiritual Breakthrough by Lemer L. Towns
Daily with the King by W. Glyn Evans
What Matters Most by Tony Evans
Extraordinary Faith by Joni Eareckson Tada
The Triumphant Marriage by Neil Clark Warren
The Passionate Church by Mike Breen and Walt K. Kallested

Russell and Noelle Carle

In Search of Eden by Linda Nichols
At the Scent of Water by Linda Nichols
If I Gained the Whole World by Linda Nichols
The Stones by Eleanor Gustafson
At Home in Mitford by Jan Karon
Housekeeping by Marilynn Robinson
By the Light of a Thousand Stars by Jamie L. Turner
Suncatchers by Jamie L. Turner
A Garden to Keep by Jamie L. Turner
No Dark Valley by Jamie L. Turner
Sometimes a Light Surprises by Jamie L. Turner
Feathers From My Nest by Beth Moore
The Way of the Wild Heart by John Eldridge
Revolution in Generosity by Welsey K. Willmer
Counterfeit Revival by Hank Hanegraff
A Voice in the Wind by Francine Rivers
Abide with Me by Elizabeth Strout
Rosemary for Remembrance by Audrey Stallsmith
Marigold for Mourning by Audrey Stallsmith
Roses for Regret by Audrey Stallsmith
Silence by Shusaku Endo

Beverly Turner

Nowhere to Turn by Lynette Eason
Papertown by John Green
The Maple's Stories by John Updike
20,000 Secrets of Tea by Victoria Zak
No One to Trust by Lynette Eason
No Place to Hide by Lynette Eason
Too Close to Home by Lynette Eason
Don't Look Back by Lynette Eason
A Killer Among Us by Lynette Eason

Linda Bourgoine

Goose Needs a Hug by Tad Hills

Sherry McLaughlin

Yukon Quest by Tracie Peterson

Betty Umphrey

Blossom Street Brides by Debbie Macomber
Forever After by Deborah Kaney
Take Two by Karen Kingsbury
Twilight by Kristi Heitzmann
Sweet Sanctuary by Sheila Walsh
The Centurion's Wife by Davis Bunn

Washburn Elementary School

Thomas and Friends
Have You Seen My Cat? by Eric Carle
Papa Please Get the Moon for Me by Eric Carle
The Greedy Python by R. Buckler
Friendly Snowman by C. Shoolbred
Santa's Reindeer by C. Shoolbred
Christmas Angel by L. Dollin
Santa Claus by L. Dollin

Haley Johnson

A Child's First Library of Learning 18 Volumes

David Rand

Maine to Greenland by William W. Fitzhugh & Wilfred E. Richard

Andrew McLaughlin

Strike Force by Dale Brown
Edge of Battle by Dale Brown

Ellen Flewelling

The Lost Quilter by Jennifer Chiaverini

Jackie Pribble

Fin Gall by James L. Nelson
Rosemary by Clifford Larson

Warrena Forbes

PBS National Parks DVD
March of the Penguins

Lois Walton

Mary Engelbreit Quilted Comforts for the Home
Debbie Mumm's Cozy Northwest Christmas
Better Homes and Gardens 501 Quilt Blocks
Elm Creek Quilts by Jennifer Chiaverini
Private Justice by Terry Blackstock

Shadow of Doubt by Terry Blackstock
Word of Honor by Terry Blackstock
Trial by Fire by Terry Blackstock
The Christmas Hope by Donna Van Liere audio
Playing With Boys by Alias Valdes-Rodriguez audio
Chill Factor by Sandra Brown audio
The Interruption of Everything by Terry McMillan audio

Frances Lodge

Just Like My Papa by Toni Buzzeo
The Sea Chest by Toni Buzzeo
My Bibi Always Remembers by Toni Buzzeo
Little Loon and Papa by Toni Buzzeo
The Twelve Days of Christmas in New England by Toni Buzzeo
Dawdle Duckling by Toni Buzzeo

Circulation Statistics By Item Report Class : 01/01/2016 to 01/31/2016

Item Report Class	Checked	Checked	Renewed	In-House	Booked
	In	Out		Use	
000 - 099	0	0	0	0	0
100 - 199	0	0	0	0	0
200 - 299	2	4	0	0	0
300 - 399	1	1	1	0	0
400 - 499	0	0	0	0	0
500 - 599	0	1	4	0	0
600 - 699	4	6	3	0	0
700 - 799	1	0	2	0	0
800 - 899	0	0	0	0	0
900 - 999	5	2	6	0	0
Audio Book	5	7	9	0	0
Biography	0	1	0	0	0
Collective Biography	0	0	0	0	0
Computers	0	0	0	0	0
Easy Book	34	29	4	0	0
eBook	0	0	0	0	0
Fiction	118	114	21	0	0
J Audio Books	0	1	0	0	0
J Biography	0	0	0	0	0
J Collective Biography	0	0	0	0	0
J Fiction	2	3	0	0	0
J Non-Fiction	3	2	0	0	0
Kit	0	0	0	0	0
Magazine	4	1	0	0	0
Reference	0	0	0	0	0
Undefined	1	0	0	0	0
Video	44	41	8	0	0
Total	224	213	58	0	0

Circulation Statistics By Patron Report Class : 01/01/2016 to 01/31/2016

Patron Report Class	Checked	Checked	Renewed	Booked
	In	Out		
Non-Resident Adult	5	7	10	0
Non-Resident Juvenile	2	1	7	0
Resident Adult	180	180	35	0
Resident Juvenile	27	22	6	0
Staff	8	1	0	0
Teacher	2	2	0	0
Total	224	213	58	0

Sept	P	R	C	Oct	P	R	C	Nov	P	R	C	Dec	P	R	C	Jan-16	P	R	C	16-Feb	P	R	C	
1	10	0	8	1	18	1	18	1	x	x	x	1	14	0	13									
2	10	0	8	2	12	1	6	2	24	1	23	2	5	0	6									
3	13	0	12	3	x	x	x	3	18	0	13	3	11	0	9									
4	30	0	28	4	x	x	x	4	17	1	15	4	16	0	13									
5	x	x	x	5	20	0	18	5	15	1	15	5	x	x	x									
6	x	x	x	6	27	0	24	6	19	0	16	6	x	x	x									
7	x	x	x	7	22	0	26	7	x	x	x	7	27	0	24									
8	17	0	13	8	22	0	6	8	x	x	x	8	9	0	7									
9	8	1	6	9	13	0	13	9	25	0	32	9	9	0	7									
10	9	1	5	10	x	x	x	10	17	0	7	10	12	0	9									
11	3	0	0	11	x	x	x	11	x	x	x	11	19	0	14									
12	x	x	x	12	x	x	x	12	17	0	14	12	x	x	x									
13	x	x	x	13	15	0	3	13	18	0	16	13	x	x	x									
14	24	2	20	14	11	0	10	14	x	x	x	14	11	1	15									
15	17	2	7	15	11	0	5	15	x	x	x	15	0	0	0									
16	10	1	8	16	27	1	17	16	19	1	23	16	9	0	8									
17	9	1	6	17	x	x	x	17	14	0	9	17	4	0	4									
18	16	0	7	18	x	x	x	18	9	0	11	18	21	1	13									
19	x	x	x	19	22	1	18	19	14	2	13	19	x	x	x									
20	x	x	x	20	16	0	17	20	25	1	24	20	x	x	x									
21	27	0	22	21	10	4	5	21	x	x	x	21	23	0	22									
22	11	1	6	22	11	2	5	22	x	x	x	22	20	0	4									
23	11	1	6	23	21	0	18	23	15	0	17	23	14	0	6									
24	11	0	6	24	x	x	x	24	12	0	8	24												
25	16	0	13	25	x	x	x	25	15	0	4	25	x	x	x									
26	x	x	x	26	25	1	18	26	x	x	x	26	x	x	x									
27	x	x	x	27	11	0	5	27	x	x	x	27	x	x	x									
28	28	0	21	28	25	0	7	28	x	x	x	28	16	0	12									
29	32	0	36	29	24	1	8	29	x	x	x	29	9	0	10									
30	14	0	20	30	7	0	4	30	22	0	23	30	9	0	16									
				31	x	x	x					31	13	0	10									

219 3 110

Patrons
Reference
Computer
Time

Print

<http://washburnmemorial.booksys.net/libs/wml/Report?field0=CircSt...>

Items Added And Deleted By Item Circulation Class : 01/01/2015 to 12/31/2015

Item Circulation Class	Number of Items		Current Number of Items
	Added	Deleted	
Audio	0	0	588
Circulation	683	27	22274
Computers	0	0	4
VHS/DVDs	18	0	893
Total	701	27	23759

Items Added And Deleted By Item Report Class : 01/01/2015 to 12/31/2015

Item Report Class	Number of Items Added	Number of Items Deleted	Current Number of Items
000 - 099	1	0	185
100 - 199	0	0	89
200 - 299	34	0	322
300 - 399	3	0	505
400 - 499	0	0	62
500 - 599	3	1	425
600 - 699	13	4	1394
700 - 799	12	0	1374
800 - 899	1	0	357
900 - 999	5	0	1624
Audio Book	68	17	655
Biography	4	0	728
Collective Biography	0	0	102
Computers	0	0	5
Easy Book	76	4	4830
eBook	0	0	2
Fiction	185	1	7940
J Audio Books	0	0	48
J Biography	0	0	204
J Collective Biography	0	0	18
J Fiction	53	0	124
J Non-Fiction	37	0	1640
Kit	1	0	1
Magazine	185	0	185
Reference	0	0	14
Undefined	1	0	8
Video	19	0	918
Total	701	27	23759

Circulation Statistics By Item Circulation Class : 01/01/2016 to 01/31/2016

Item Circulation Class	Checked In	Checked Out	Renewed	In-House Use	Booked
Audio	3	6	9	0	0
Circulation	178	167	41	0	0
Computers	0	0	0	0	0
VHS/DVDs	43	40	8	0	0
Total	224	213	58	0	0

Print

Circulation Statistics By Material Type : 01/01/2016 to 01/31/2016

Material Type	Checked In	Checked Out	Renewed	In-House Use	Booked
Audio Book	4	8	7	0	0
Audio Visual	44	41	8	0	0
Book	172	163	43	0	0
Computer	0	0	0	0	0
eBook	0	0	0	0	0
Kit	0	0	0	0	0
Periodicals	4	1	0	0	0
Total	224	213	58	0	0

Budget
02-16
6:00

03-22-16
Town Mtg.
7:00

Washburn-15
1:31 PM

Custom Budget Report

02/02/2016
Page 12

Expense

	2014 Budget	2014 Actual	2015 Budget	2015 YTD	2016 Initial
Dept: 70 Library					
Salary/Benefits					
01-16 Librarian	21,160.00	20,380.00	21,160.00	20,380.00	21,160.00
01-17 Assistant Librarian	2,000.00	888.25	1,600.00	986.00	1,450.00
01-90 Health Insurance	0.00	1,763.86	10,715.00	10,693.40	11,375.00
01-92 Medicare	340.00	307.20	330.00	308.65	330.00
01-93 Social Security	1,440.00	1,312.43	1,415.00	1,318.52	1,400.00
01-94 Unemployment Compensation	126.00	8.00	100.00	0.00	100.00
01-95 Workers Compensation	117.00	117.00	117.00	117.00	115.00
Salary/Benefits	25,183.00	24,776.74	35,437.00	33,803.57	35,930.00
Utilities					
02-01 Electricity	1,100.00	995.47	1,100.00	1,010.83	1,100.00
02-02 Heat	3,600.00	2,885.77	3,000.00	2,187.70	2,750.00*
02-05 Water & Sewer	775.00	758.28	775.00	758.28	775.00
Utilities	5,475.00	4,639.52	4,875.00	3,956.81	4,625.00
Communications					
03-03 Telephone	300.00	251.07	300.00	276.63	300.00
Communications	300.00	251.07	300.00	276.63	300.00
Maintenance					
04-01 General	700.00	503.45	500.00	419.58	500.00
04-07 Garbage Disposal	225.00	210.00	225.00	210.00	225.00
Maintenance	925.00	713.45	725.00	629.58	725.00
Supplies					
05-01 General	100.00	32.23	100.00	48.09	100.00
05-02 Office	250.00	238.08	250.00	177.03	200.00
05-05 Library Supplies	250.00	273.22	300.00	317.70	350.00
Supplies	600.00	543.53	650.00	542.82	650.00
Equipment					
06-01 Equipment	50.00	0.00	0.00	0.00	0.00
Equipment	50.00	0.00	0.00	0.00	0.00
Administrative Costs					
08-02 Dues & Subscriptions	250.00	250.00	250.00	250.00	250.00
08-04 Postage	100.00	100.00	100.00	98.00	100.00
08-05 Training	350.00	330.00	350.00	215.60	350.00
08-09 Library Allowance	3,250.00	3,359.24	3,250.00	3,547.62	3,500.00
08-14 Technical Support	1,700.00	1,690.00	1,700.00	1,690.00	1,700.00
Administrative Costs	5,650.00	5,729.24	5,650.00	5,801.22	5,900.00
Miscellaneous					
99-03 Special Events/Activities	300.00	211.79	300.00	252.85	300.00
Miscellaneous	300.00	211.79	300.00	252.85	300.00
Library	38,483.00	36,865.34	47,937.00	45,263.48	48,430.00

76,2570

493 Inc.