

**Washburn Memorial Library**  
**Board of Trustees Meeting**  
**June 7, 2018 5:00 pm**

Members in attendance: Rita Kingsbury, Londa Brown, Donna Turner, Laurie Blackstone, Gary Cole, Charlotte Griffin, and Lois Walton.

**Secretary's report:**

Laurie passed out copies of the minutes from the May meeting. Charlotte moved to accept and Gary seconded. Motion carried.

**Financial Report:**

Donna presented copies of the report. Report accepted.

**Librarian's report:**

Memorials are up-to-date. We may rethink the Memorial money. Possibly use it for award winning books or fixtures etc. Londa and Lois have been weeding out books.

**Unfinished business:** We are waiting on the fire marshal so that Thompsons can start on the steps, Dwayne will start as soon as he gets the go-ahead.

We voted no bushes, but we will have a small flower garden that Mr. Hanson's class will do. Gene Brown's family would like to donate a memorial bench. We will be closed completely during construction.

**New business:**

We need people to box books and put them in storage. We need people to sit at the desk while the weeding is being done. A paper was handed out about weeding books. We need boxes also.

Letter to the school will be included with the take home packet at the beginning of school. It will have a small card attached for filling out info. Dollar General has a literacy grant. There are two other grant possibilities. A Nook was donated by the Warks. It needs a credit card attached to buy books.

Meeting adjourned at 6:08.

Next meeting is September 6<sup>th</sup> at 5:00.

Respectfully submitted,  
Laurie Blackstone

**Circulation Statistics By Item Report Class : 04/01/2018 to 04/30/2018**

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	0	0	0	0	0
100 - 199	1	1	0	0	0
200 - 299	0	1	1	0	0
300 - 399	2	0	0	0	0
400 - 499	0	0	0	0	0
500 - 599	0	0	0	0	0
600 - 699	3	2	1	0	0
700 - 799	2	5	0	0	0
800 - 899	0	0	0	0	0
900 - 999	0	1	0	0	0
Audio Book	1	2	2	0	0
Biography	2	1	1	0	0
Collective Biography	0	0	0	0	0
Computers	0	0	0	0	0
Easy Book	67	68	21	0	0
eBook	0	0	0	0	0
Fiction	66	67	14	0	0
J Audio Books	0	0	0	0	0
J Biography	0	0	0	0	0
J Collective Biography	0	0	0	0	0
J Fiction	18	19	7	0	0
J Non-Fiction	9	9	0	0	0
Kit	0	0	0	0	0
Magazine	16	11	0	0	0
Reference	0	0	0	0	0
Undefined	5	2	0	0	0
Video	23	24	14	0	0
Total	215	213	61	0	0

**Circulation Statistics By Patron Report Class : 04/01/2018 to 04/30/2018**

Patron Report Class	Checked In	Checked Out	Renewed	Booked
Non-Resident Adult	48	42	21	0
Non-Resident Juvenile	4	1	0	0
Resident Adult	131	132	25	0
Resident Juvenile	29	33	15	0
Staff	1	5	0	0
Teacher	2	0	0	0
Total	215	213	61	0

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Feb. 2018	P	R	C	Mar. 2018	P	R	C	April 2018	P	R	C	May 2018	P	R	C
1	8	0	12	1	8	0	6	1	x	x	x	1			
2	9	1	11	2	17	2	6	2	19	0	2	2			
3	x	x	x	3	x	x	x	3	2	0	0	3			
4	x	x	x	4	x	x	x	4	7	0	1	4			
5	6	0	7	5	10	0	11	5	11	0	2	5	x	x	x
6	5	0	1	6	9	0	4	6	12	0	5	6	x	x	x
7	6	0	9	7	2	1	5	7	x	x	x	7			
8	9	0	2	8	4	0	12	8	x	x	x	8			
9	13	0	2	9	7	0	4	9	28	0	21	9			
10	x	x	x	10	x	x	x	10	11	1	5	10			
11	x	x	x	11	x	x	x	11	11	0	4	11			
12	6	0	3	12	13	0	13	12	10	0	4	12	x	x	x
13	10	0	4	13	25	0	22	13	7	0	3	13	x	x	x
14	10	0	8	14	0	0	0	14	x	x	x	14			
15	7	0	4	15	11	0	15	15	x	x	x	15			
16	12	2	9	16	17	1	11	16	x	x	x	16			
17	x	x	x	17	x	x	x	17	18	0	14	17			
18	x	x	x	18	x	x	x	18	15	0	10	18			
19	x	x	x	19	10	0	13	19	12	0	10	19	x	x	x
20	14	0	19	20	9	0	5	20	12	0	6	20	x	x	x
21	6	0	10	21	9	1	2	21	x	x	x	21			
22	10	1	11	22	3	0	3	22	x	x	x	22			
23	12	0	25	23	2	0	0	23	20	0	5	23			
24	x	x	x	24	x	x	x	24	18	0	1	24			
25	x	x	x	25	x	x	x	25	10	0	7	25			
26	16	0	20	26	11	0	5	26	8	0	3	26	x	x	x
27	16	0	8	27	12	0	7	27	14	0	5	27	x	x	x
28	5	0	4	28	8	1	4	28	x	x	x	28	x	x	x
				29	8	0	5	29	x	x	x	29			
				30	9	0	0	30	11	0	11	30			
				31	x	x	x					30			
Total	180	4	169	Total	204	6	153	Total	256	1	119	Total			

2017-241 1 205  
2016-226 2 176

## Circulation Statistics By Item Report Class : 05/01/2017 to 05/31/2017

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	6	6	0	0	0
100 - 199	0	0	0	0	0
200 - 299	0	0	0	0	0
300 - 399	1	1	0	0	0
400 - 499	1	2	0	0	0
500 - 599	1	0	6	0	0
600 - 699	3	8	0	0	0
700 - 799	8	9	1	0	0
800 - 899	0	0	0	0	0
900 - 999	4	4	4	0	0
Audio Book	5	4	3	0	0
Biography	1	1	0	0	0
Collective Biography	0	0	0	0	0
Computers	0	0	0	0	0
Easy Book	117	123	14	0	0
eBook	0	0	0	0	0
Fiction	102	109	30	0	0
J Audio Books	0	0	0	0	0
J Biography	0	0	0	0	0
J Collective Biography	0	0	0	0	0
J Fiction	29	39	3	0	0
J Non-Fiction	9	9	4	0	0
Kit	0	0	0	0	0
Magazine	13	12	2	0	0
Reference	0	0	0	0	0
Undefined	2	4	0	0	0
Video	7	16	2	0	0
Total	309	347	69	0	0

Print

<https://washburnmemorial.booksys.net/libs/wml/Report?field0=CircS...>

## Circulation Statistics By Patron Report Class : 05/01/2017 to 05/31/2017

Patron Report Class	Checked In	Checked Out	Renewed	Booked
Non-Resident Adult	41	47	16	0
Non-Resident Juvenile	0	0	0	0
Resident Adult	182	204	42	0
Resident Juvenile	72	78	3	0
Staff	3	2	0	0
Teacher	11	16	8	0
Total	309	347	69	0

Print

<https://washburnmemorial.booksys.net/libs/wml/Report?field0=CircS...>

## Items Added And Deleted By Item Circulation Class : 05/01/2017 to 05/31/2017

Item Circulation Class	Number of Items Added	Number of Items Deleted	Current Number of Items
Audio	0	0	573
Circulation	80	0	22922
Computers	0	0	4
VHS/DVDs	32	0	922
Total	112	0	24421