

Washburn Memorial Library
Board Meeting Minutes

November 13, 2025

Present: Bev Turner, Cara Miller, Ed Jarrell, Laurie Blackstone, Londa Brown, Sarah Sines, Tiffany Wheeler, Sue Brown, Donna Turner, Christina Maynard

Ed Jarrell called the meeting to order at 4:15 PM.

Secretary's Report: Londa Brown moved to accept the secretary's report, seconded by Laurie Blackstone. The motion passed unanimously.

Financial Report: Donna highlighted the library's financial information. At this time of the year the budget should be at 75%, which it is, with electricity expenses slightly high. Sixty percent of the library allowance has been spent so far. Not all payments are reflected in the budget printed at the time of the meeting.

Christina Maynard arrived at the board meeting and voted to accept the meeting minutes.

Library Director's Report: Cara presented October's circulation stats. There has been a pause in programs typically offered by Courtney while she is on maternity leave. Fifteen people signed up for the porch lantern painting class. This will be held downstairs to accommodate the extra space needed.

Old Business: Ed will fill in to help cover the library on Friday, November 14, while Courtney is on maternity leave. Londa offered to cover from 12:00 until 1:00, when Ed will be able to arrive.

There is some question about when Courtney will be able to return as it does not appear she will be able to bring the baby to work. We may have further details at next month's library board meeting.

Sue will cover from 12:00-4:00 PM on November 21.

The library is closed on November 28.

Laurie will plan to cover from 12:00-4:00 PM on December 5. The board will meet again on December 11 and will plan to discuss any future coverage needs at that meeting.

Many treats were handed out at the town's Trunk or Treat event. The library's entry displayed books for participants to peruse. This was great advertising for the library.

New Business: The parking lot improvements continue and the handicapped parking sign is installed.

There was discussion about financial difficulties currently happening at nearby Ashland's library.

In the past, library board meetings were held via Zoom during the months of December, January and February. There was discussion about whether we should switch to Zoom meetings for the winter. It was decided we would hold in-person meetings unless there was stormy weather, in which case we would hold that meeting via Zoom. Cara will set up any future Zoom meetings.

Reads to Share: Board members shared books they have recently read.

Next meeting will be December 11, 2025, at 4:15 PM.

Motion to adjourn at approximately 5:01 PM made by Sue and seconded by Londa. Motion carried.