

**Washburn Memorial Library
Board Meeting Agenda
March 3, 2022 at 4:30pm (at the Library)**

- Secretary's Report - Christina
- Financial Report - Donna
- Library Director's Report - Cara
 - o Library Updates
- Children's Librarian's Report - Courtney

Old Business

- Gift in memory of Louise Cole *Cara had 3 choices to look at for planters. Cara will measure & order.*
- Umphrey gift?
- New shelving for Junior High books?
- Dates/times for Knitting & Crocheting Group *Rita*

*3-27-22
Town Mtg*

New Business

- Books we have read recently
- Other business?
- Date of the next meeting - April 7, 2022 at 4:30 pm via Zoom

Current Board Members:

Appointed Annually:

Perham	Bev Turner - townclerk@washburnmaine.org
Wade	Heidi Silver - heidisilver@gmail.com

Appointed for 3-yr terms by Washburn Town Council:

Expiring 2022	Sue Brown - suebrown11@gmail.com
	Londa Brown - libbrown625@gmail.com
Expiring 2023	Laurie Blackstone - blackstonehome@hotmail.com
	Christina Maynard - lvtoread514@gmail.com
Expiring 2024	Sarah Sines - ssines@msad45.net
	Rita Kingsbury - rtkingsbry@gmail.com

Town Manager - Donna Turner - townmanager@washburnmaine.org
WML Library Director - Cara Miller - washburnmainelibrary@gmail.com
WML Children's Librarian - Courtney Howe - courtneyjeanhowe@gmail.com
WML Email - wml.me.1290@gmail.com

Washburn Memorial Library web site: washburnlibrary.com

WASHBURN MEMORIAL LIBRARY

FEBRUARY 10, 2022 MEETING NOTES

Present were: Sue Brown, Beverly Turner, Courtney Howe—Children's Librarian, Christina Maynard, Sarah Sines, Londa Brown, Laurie Blackstone, Rita Kingsbury, Cara Miller—Library Director, and Donna Turner—Town Manager.

Chairperson, Sue Brown, called the meeting to order at 5:00 p.m.

Secretary's Report: Since we were meeting by Zoom, the minutes from the January 6, 2021 meeting were read by board members at home. Bev made a motion to accept the minutes. Rita seconded the motion, so voted.

Financial Report: Donna reported that the 2021 books have been closed. There was \$3400.00 leftover in our budget and will roll over to the surplus budget.

--There is a proposed increase of \$3500.00 to our budget to cover the increase in heat, lights, telephone, and a cost of living raise of 3%.

--The Library Capital Reserve – Reserve Account has been closed and the amount of \$1,254.88 has been moved to the Miscellaneous Special Events/Activities account. Left this account at \$1000.00 on the budget.

--The \$999.50 that was received for the Don Umphrey stamp collection will be used for something in memory of Don.

--Londa had a suggestion for new shelving for the Junior High book section. Cara and Courtney suggested replacing older items that need to be replaced: two new chairs for the common room, a small end table, display shelves at end of shelving instead of small tables to better display books. Londa then suggested using monies from the older King Grant to be used for the new shelving for the Junior High book section. Londa will ask Robert Bixler for a quote on this shelving.

--The Budget Meeting will be on Monday, February 14, 2022 at 6:00pm, at the Civic Center.

--Donna has been letting the Girl scouts use the Barbara Porter room on Saturdays for their meetings.

Library Director's Report: Cara emailed the board her report of library usage. Cara reported that the Cloud Library count for 2021 was quite low with only 125 uses. Cara and Courtney will have a printout on how to use the Cloud Library, and will pass this out to library patrons.

--Tea Time in February went well with 7-8 participants. For Tea Time in March, they will be reading the book Last Chance Library. There will be bags available again for those who participate.

--Wellness Wednesday is done every other week. In the first 24 hours after posting online, there have been about 125 views and it has continued to increase over time.

Children's Librarian Report: Courtney put together Toddler Time kits for those wanting to participate from home since Toddler Time isn't being done in person for now. The kits include a board book and a craft. When Toddler Time is back to in-person, it will now be on Thursdays at 10:30am-11:30am.

--Helena asked Courtney to join the advisory board to discuss ideas she can do with the children at school. Courtney will be doing a dinosaur themed time in March.

--Marcy is doing the Lego club again and it is going well.

--The Valentine Flower idea went well. There was a trifold brochure and library newsletter that went out with every bouquet. The money spent on this project was easily made back. There are only 12 left to give away. Will be posted online one last time.

Old Business:

--Fly Tying – Donna still hasn't been able to talk with Jim Cray about finalizing the classes. The matter is considered done and not going to happen.

New Business:

--Board members will each donate \$10.00 towards planters and flowers that will be done in memory of Louise Cole, and in honor of Gary Cole because of his many years on the library board and used to tend to the flowers at the library. Cara and Courtney will pick out the planters. We will have a plaque placed on the planter.

--Knitting and Crochet Group – The numbers are falling because of the winter weather. Rita will talk to the group with the suggestion of having the meetings on the first Tuesday Night of the month and the third Thursday of the month, during the day, from 12:00pm-2:00pm.

--Cloud Library – Londa did an online refresher for the board. Londa will record herself doing this and post it on our website for our patrons and others using our website.

--Board members again shared recent books that they have been reading.

--Sue and Londa's three-year terms are both up in 2022.

The next meeting will be held on Thursday, March 3, 2022 at 4:30pm at the library.

The meeting adjourned at 6:20pm.

Circulation Statistics By Age Group : 02/01/2022 to 03/04/2022

Age Group	Checked In	Checked Out	Renewed	In-House Use	Booked
Adult	139	125	14	5	0
Children	105	117	17	2	0
General	3	4	2	0	0
Total	247	246	33	7	0

Circulation Statistics By Material Type : 02/01/2022 to 03/04/2022

Material Type	Checked In	Checked Out	Renewed	In-House Use	Booked
Audio Book	2	2	0	1	0
Audio Visual	0	0	0	0	0
Book	220	220	33	4	0
Computer	0	0	0	0	0
eBook	0	0	0	0	0
Kit	24	23	0	2	0
Periodicals	1	1	0	0	0
Total	247	246	33	7	0

February's Memorials & Donations

In memory of Louise Cole a monetary donation of a knitting magazine, The Knitter, given by Hannah Carter & Alexandra Weeks.

In memory of precious lives taken by suicide, Mildred Bennett donated the book, Unthinkable, by Jamie Raskin.

In memory of Louise Cole, the Washburn Teacher's Association donated the books, The Maid: A Novel, by Nita Prose, and Mystery on Macomber Hill, by John F. Jr. Balsler.

Donated by Vicki Woodbrey, for Elizabeth Boyd, in memory of her grandmother, Mary Alice Boyd. Among the books purchased with Mrs. Woodbrey's donation, are as follows:

- Socks, by Beverly Cleary
- What Cat Is That? by Tish Rabe
- Cat Diaries: Secret Writings of the Meow Society, by Betsy Byars
- Crenshaw, by Katherine Applegate
- Pete The Kitty, by James Dean

Umprey Memorial (\$999)

*Buy Mot
2nd floor
to move.*

• Amazon Items = \$688 (see below)

• Balance = \$311

*Courtney contacted Menad.
@ a mural on the Library
Wall. Barbara Porter Room.
She will do it.*

We would like to put the remaining \$311 amount toward framed art work (possibly from Filomena) and/or flower photos (of Courtney's).

Shopping Cart

*Use for New
Releases*



SUAYLLA Tree Bookshelf with Display Drawer, 9 Tier Floor Standing Bookcase with Wooden

Price

\$74.99

Business Price

In Stock

Eligible for FREE Shipping & FREE Returns

[Add to Wish List](#)

This is a gift [Learn more](#)

Size: With cabinet

Qty: 1

[Delete](#)

[Save for later](#)

[Compare with similar items](#)



Meco STAKMORE Retro Upholstered Back Folding Chair Fruitwood Finish, Set of 2

\$169.99

In Stock

Eligible for FREE Shipping & FREE Returns

This is a gift [Learn more](#)

Qty: 1

[Delete](#)

[Save for later](#)

[Compare with similar items](#)



VASAGLE 6-Tier Bookshelf, Home Office Bookcase, Storage Rack with Steel Frame, for

\$110.74

Quantity Price

In Stock

Shipped from: Songmics Direct

Gift options not available. [Learn more](#)

Qty: 2

[Delete](#)

[Save for later](#)

[Compare with similar items](#)

end of aisle



Magnussen Winslet Oval End Table, 25" x 22" x 26"

\$221.43

Business Price

In Stock

Shipped from: Cymax

Gift options not available. [Learn more](#)

Qty: 1

[Delete](#)

[Save for later](#)

[Compare with similar items](#)

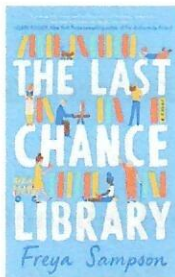
*In front of
fireplace*

Subtotal (5 items): **\$687.89**

Washburn Memorial Library: Monthly Features ~ February 2022

Teatime Book Club

February's Book: *The Last Chance Library*, by Freya Sampson.



Lonely librarian June Jones has never left the sleepy English village where she grew up. Shy and reclusive, the thirty-year-old would rather spend her time buried in books than venture out into the world. But when her library is threatened with closure June is forced to emerge from behind the shelves to save the heart of her community and the place that holds memories of her mother.

Joining a band of eccentric yet dedicated locals in a campaign to keep the library, June opens herself up to other people for the first time since her mother died. It just so happens that her old school friend Alex Chen is back in town and willing to lend a helping hand. The kindhearted lawyer's feelings for her are obvious to everyone but June, who won't believe that anyone could ever care for her in that way. To save the place and the books that mean so much to her, June must finally make some changes to her life. For once, she's determined not to go down without a fight. And maybe, in fighting for her cherished library, June can save herself, too.

Email: washburnmainelibrary@gmail.com

Phone #207-455-4814 Next Meeting: March 2nd @ 12pm

Location: Virtual/Zoom. Link will be emailed once you sign up.

Fee: Free minus the cost of purchasing your book(s).

Book Choices: Trending books and the process of facilitator & group suggestions.

Valentine's Day Flower Arrangement



Courtney created gorgeous flower arrangements for Valentine's Day: **\$10 (small) \$20 (large)**. These array of flowers hold lovely purple roses , wine rannuculus, and greenery in a bud vase.

Memorial Books - Reserve Account		
Balance as of 01/31/2022 - Reserve Account		\$ 1,327.50
<i>This includes \$999.50 f/the Stamp Collection - Umphrey</i>		
Donations - February		\$ 100.00
Balance 03/03/2022		\$ 1,427.50
Miscellaneous Donations - Reserve Account		
Balance Forward 01/31/2022		\$ 763.00
Balance 03/03/2022		\$ 763.00
Ye Olde Book Shoppe - Special Revenue Fund		
Balance Forward 01/31/2022		\$ 1,778.68
Balance 03/03/2022		\$ 1,778.68
King Grant 16 - Special Revenue Fund		
Balance Forward 01/31/2022		\$ 1,714.81
Balance 03/03/2022		\$ 1,714.81
King Grant 2020 - Special Revenue Fund		
Beginning Balance - 01-31-2022		\$ 2,503.09
Balance as of 03/03/2022		\$ 2,503.09
Friends of the Library - Checkbook		
Balance - 01/31/22		\$ 558.01
Transfer of Old Reserve Account		\$ 1,255.00
Purchases	\$ (96.16)	
Valentine's Flower Project-(Leftover vases for future)	\$ (569.00)	
Flower Sales		\$ 515.00
Book Club Project		\$ 20.00
Purchases	\$ (35.28)	
Balance 03/2022		\$ 1,647.57
Library Allowance - (Line Item in Budget)		
Balance - 02/01/22		\$ 5,000.00

Maine Community Foundation

	As of 09/30/2021	As of 12/31/2021	Available for Distribution	Notes
Thompson Fund	\$ 21,681.80	\$ 22,314.82	\$ 2,530.00	Board can use at their discretion
Randall Fund	\$ 70,683.77	\$ 69,782.54	\$ 5,145.92	Capital Improvements Only
Balance 12/31/2021	\$ 92,365.57	\$ 92,097.36	\$ 7,675.92	
Original Value	\$ 15,000.00	\$ 45,000.00		
	<i>Thompson</i>	<i>Randall</i>		

Just a little side note: Last Quarter you had an available balance of \$5,746.00. You voted to spend \$2,920.00 for your capital improvements. At the end of December you still have an available \$5,145.92.