

Washburn Memorial Library
Board of Trustees
April 2, 2018

Those present: Gary Cole, Londa Brown, Christina Maynard, Heidi Silver, Laurie Blackstone and Rita Kingsbury

Secretary's Report: A typed copy was handed out to everyone. After it was read Rita moved to accept the report as presented. Gary seconded.

New business: Dave Heald is coming to check the wall that is damp in the new room. The online card catalog needs to be updated. Londa will help. Barbara Porter was delighted when asked about naming the new room after her. We will hold a spring gathering to honor Barbara. We need to make the library more visible to the community. The town council approved no more fines. We will continue to charge late fees for DVDs and VHS. Gary moved to eliminate the sentences about the book fines from the by-laws, but leave the fines for DVDs and VHS. Rita seconded. Motion carried. Laurie will make the change in the by-laws.

Financial Report: We are over budget on the supplies category due to a double order of color ink cartridges. The furnace was worked on also.

Librarian's Report: There is no answer from the fire marshal's office as of yet. Gene Brown is re-shelving the books. The numbers are down. Londa handed out a rough draft of an article for the Star Herald about the spring gathering. We approved the finished draft. We also approved the purchase of a plaque to hang in the Barbara Porter room honoring Barbara. We also decided to have a memory book at the gathering so people can write messages to Barbara. We will send personal invitations to family members. Londa has a brochure to hand out at the gathering. Cecil Walton is printing business cards.

The next meeting will be May 3rd at 5:00.
Christina moved to adjourn at 6:00. Heidi seconded. Meeting adjourned.

Respectfully submitted,
Laurie Blackstone

Trivia or Splenda

Next meeting June 7th @ 5:00
Lego Club

WASHBURN MEMORIAL LIBRARY MEMORIALS 2018

In memory of **Gwendolyn M. Churchill McBurnie** a gift to the memorial fund from Jeff and Kim McBurnie.

In memory of **Calvin O'Clair** the circulation scanner from Jackie O'Clair.

In memory of **Eric Thibodeau** Harry Swotter: A Harry Potter Quiz Book by Rich Jepson, The Sorcerer's Companion: A Guide to the Magical World of Harry Potter by Allan Zola Kronzek, The Unofficial Harry Potter Cookbook: From Caldron Cakes to Knickerbocker Glory by Dinah Bucholz, The Unofficial Harry Potter Insults Handbook: 101 Combacks For The Wicked Wizards and Witches In Your Life by Birdy Jones given by Aunt Jackie O'Clair.

In memory of **Alton Bragg** The Notorious Benedict Arnold by Steve Sheinkin given by the Dumont Family, Paul, Diane, Damian and Isaiah.

In memory of **Neal Flewelling** a gift to the memorial fund from the Board of Trustees of Washburn Memorial Library.

In memory of **Lila Martin** Winter at the Door by Sarah Graves given by Harold Marr.

Circulation Statistics By Item Report Class : 03/01/2018 to 03/31/2018

Item Report Class	Checked In	Checked Out	Renewed	In-House Use	Booked
000 - 099	1	1	0	0	0
100 - 199	0	0	0	0	0
200 - 299	0	0	0	0	0
300 - 399	0	1	0	0	0
400 - 499	2	2	0	0	0
500 - 599	1	1	0	0	0
600 - 699	10	2	2	0	0
700 - 799	0	1	0	0	0
800 - 899	1	1	1	0	0
900 - 999	3	0	3	0	0
Audio Book	3	2	2	0	0
Biography	2	2	1	0	0
Collective Biography	0	0	0	0	0
Computers	0	0	0	0	0
Easy Book	29	45	18	0	0
eBook	0	0	0	0	0
Fiction	66	66	17	0	0
J Audio Books	0	0	0	0	0
J Biography	0	0	0	0	0
J Collective Biography	0	0	0	0	0
J Fiction	19	12	2	0	0
J Non-Fiction	2	5	0	0	0
Kit	0	0	0	0	0
Magazine	4	6	0	0	0
Reference	0	0	0	0	0
Undefined	4	3	3	0	0
Video	4	6	0	0	0
Total	151	156	49	0	0

Circulation Statistics By Patron Report Class : 03/01/2018 to 03/31/2018

Patron Report Class	Checked In	Checked Out	Renewed	Booked
Non-Resident Adult	38	38	14	0
Non-Resident Juvenile	0	3	0	0
Resident Adult	89	88	21	0
Resident Juvenile	21	22	14	0
Staff	2	3	0	0
Teacher	1	2	0	0
Total	151	156	49	0

Sheet9

Feb. 2018	P	R	C	Mar. 2018	P	R	C	April 2018	P	R	C	May 2018	P	R	C
1	8	0	12	1	8	0	6	1	x	x	x	1			
2	9	1	11	2	17	2	6	2	19	0	2	2			
3	x	x	x	3	x	x	x	3	2	0	0	3			
4	x	x	x	4	x	x	x	4	7	0	1	4			
5	6	0	7	5	10	0	11	5	11	0	2	5	x	x	x
6	5	0	1	6	9	0	4	6	12	0	5	6	x	x	x
7	6	0	9	7	2	1	5	7	x	x	x	7			
8	9	0	2	8	4	0	12	8	x	x	x	8			
9	13	0	2	9	7	0	4	9				9			
10	x	x	x	10	x	x	x	10				10			
11	x	x	x	11	x	x	x	11				11			
12	6	0	3	12	13	0	13	12				12	x	x	x
13	10	0	4	13	25	0	22	13				13	x	x	x
14	10	0	8	14	0	0	0	14	x	x	x	14			
15	7	0	4	15	11	0	15	15	x	x	x	15			
16	12	2	9	16	17	1	11	16	x	x	x	16			
17	x	x	x	17	x	x	x	17				17			
18	x	x	x	18	x	x	x	18				18			
19	x	x	x	19	10	0	13	19				19	x	x	x
20	14	0	19	20	9	0	5	20				20	x	x	x
21	6	0	10	21	9	1	2	21	x	x	x	21			
22	10	1	11	22	3	0	3	22	x	x	x	22			
23	12	0	25	23	2	0	0	23				23			
24	x	x	x	24	x	x	x	24				24			
25	x	x	x	25	x	x	x	25				25			
26	16	0	20	26	11	0	5	26				26	x	x	x
27	16	0	8	27	12	0	7	27				27	x	x	x
28	5	0	4	28	8	1	4	28	x	x	x	28	x	x	x
				29	8	0	5	29	x	x	x	29			
				30	9	0	0	30				30			
				31	x	x	x					30			
Total	180	4	169	Total	204	6	153	Total				Total			

March '17 334 7 253
 March '16 206 6 170

Expense Summary Report

Accounts: E 70-01-01 - E 70-99-99
March

Account	Budget		Budget		Curr Mnth		YTD		Unexpended		Percent Spent
	Original	Adjustments	Net	Net	Net	Net	Net	Net	Balance	Spent	
70 - Library	50,132.00	0.00	50,132.00	5,183.70	9,409.42	40,722.58	18.77				
01 - Salary/Benefits	37,252.00	0.00	37,252.00	3,770.13	5,683.27	31,568.73	15.26				
16 - Librarian	21,160.00	0.00	21,160.00	1,539.00	3,159.00	18,001.00	14.93				
17 - Assistant Librarian	1,450.00	0.00	1,450.00	0.00	110.00	1,340.00	7.59				
90 - Health Insurance	12,700.00	0.00	12,700.00	2,088.40	2,088.40	10,611.60	16.44				
92 - Medicare	340.00	0.00	340.00	22.31	47.39	292.61	13.94				
93 - Social Security	1,450.00	0.00	1,450.00	95.42	202.68	1,247.32	13.98				
94 - Unemployment Compensation	25.00	0.00	25.00	25.00	25.00	0.00	100.00				
95 - Workers Compensation	127.00	0.00	127.00	0.00	50.80	76.20	40.00				
02 - Utilities	4,275.00	0.00	4,275.00	689.23	999.76	3,275.24	23.39				
01 - Electricity	1,000.00	0.00	1,000.00	87.52	163.91	836.09	16.39				
02 - Heat	2,500.00	0.00	2,500.00	475.33	709.47	1,790.53	28.38				
05 - Water & Sewer	775.00	0.00	775.00	126.38	126.38	648.62	16.31				
03 - Communications	380.00	0.00	380.00	46.72	75.62	304.38	19.90				
03 - Telephone	380.00	0.00	380.00	46.72	75.62	304.38	19.90				
04 - Maintenance	725.00	0.00	725.00	23.50	55.98	669.02	7.72				
01 - General	500.00	0.00	500.00	23.50	38.48	461.52	7.70				
07 - Garbage Disposal	225.00	0.00	225.00	0.00	17.50	207.50	7.78				
05 - Supplies	550.00	0.00	550.00	247.97	292.97	257.03	53.27				
01 - General	100.00	0.00	100.00	0.00	0.00	100.00	0.00				
02 - Office	200.00	0.00	200.00	247.97	292.97	-92.97	146.49				
05 - Library Supplies	250.00	0.00	250.00	0.00	0.00	250.00	0.00				
08 - Administrative Costs	6,650.00	0.00	6,650.00	406.15	2,301.82	4,348.18	34.61				
02 - Dues & Subscriptions	500.00	0.00	500.00	0.00	0.00	500.00	0.00				
04 - Postage	100.00	0.00	100.00	0.00	0.00	100.00	0.00				
05 - Training	100.00	0.00	100.00	0.00	0.00	100.00	0.00				
09 - Library Allowance	4,250.00	0.00	4,250.00	406.15	611.82	3,638.18	14.40				
14 - Technical Support	1,700.00	0.00	1,700.00	0.00	1,690.00	10.00	99.41				
99 - Miscellaneous	300.00	0.00	300.00	0.00	0.00	300.00	0.00				
03 - Special Events/Activities	300.00	0.00	300.00	0.00	0.00	300.00	0.00				
Final Totals	50,132.00	0.00	50,132.00	5,183.70	9,409.42	40,722.58	18.77				

(Printer Ink Charge Order) → Savings + H.P.R.

Cheese + Crackers

Next mtg. May 3 @ 5:00

Spring is finally making its way to the County and Washburn Memorial Library Board Members are feeling the need to celebrate. We feel that we have a great deal to offer our community and we would like to have a Spring Gathering on April ~~26th~~ from 4:00 p.m. until 7:00 p.m. for the town.

May 7 (Mon)

Please stop by and take a look at our beautiful meeting room downstairs that was built with grant money. We have decided to dedicate this room in honor of Barbara Porter, a much beloved librarian who served for from 1981-2000 years at our library. This dedication will take place downstairs at 4:15. 6:30 While you are in the library, you will have a chance to meet with Barbara and also with library board members to find out what our library provides to the community. Find out about the Cloud Library which allows you to download ebooks and audiobooks. Ask about MARVEL, the statewide virtual reference library available to all. While you are visiting, help yourself to refreshments which will be downstairs and sign up to win a bundle of books. Please note that there is access both in the back of the library which will enter into the downstairs meeting room and also upstairs into the main library.

The library will be undergoing a facelift as soon as the snow is gone, thanks to another grant. We will be getting a new ramp which will be ADA compliant and a beautiful new set of concrete steps and a sidewalk.

You can continue to keep up with changes and events by going to our brand new website at <https://www.washburnlibrary.com/>

At this site, you will be able to search the card catalog to see what books are available. You will also discover our newest decision which is to eliminate all fines on books. In the past, we have accepted food donations for fines and we will continue to keep this box available to provide donations to a food pantry.

Washburn National Honor Society Chapter: Statement of Purpose Regarding the

Washburn Memorial Library

I, Julia Dahlgren, Vice President and representative of the Washburn National Honor Society, am here this evening to discuss the issue of closing the Washburn town library. Our community rests upon the fragile structures of historical monuments and the atmosphere that we, as Washburn residents, have provided to our little town. By continuously reprimanding vital elements of Washburn, we are not only stripping away the essence of "small town living" but we are also losing parts of ourselves: our bank has faltered, our schools are struggling, our recreation department is obscured. We are causing our beloved home harm, and we have lost ourselves along with it. We can no longer pick up milk from the store and then head next door to deposit a check. Now we must travel back and forth between either Caribou or Presque Isle to do what we once could have done. Not only that, but we have lost many people that brought heart into our community. I believe that I speak for a majority of the town when I say this; "We are causing the downfall of our home. We are the only ones who can stop it and bring back what we have lost." The library is just one of the few necessities left standing. The Washburn NHS chapter has been working hard on a website to display all the lovely features of the library and all the new features that we wish to add. We are fighting to make more activities available in the town, but we need everyone to understand how important saving our library really is. Washburn has slowly begun to diminish because of our ignorance to notice the essential elements in town. We are proud Washburn residents. We need to stay proud of our little town and help it to succeed instead of tearing it down. For all these reasons and countless more, the Washburn National Honor Society believes that the town library should stay.