

Washburn Memorial Library Board  
March 13, 2025 at 4:30PM

Agenda

- Call to Order
- Secretary's Report - Sarah
- Financial Report - Donna
- Library Director's Report & Statistical Report – Cara
- Children's Librarian's Report - Courtney

**New Business**

- Books for Book Sale area
- Dessert donations for the Play
- April meeting – election of officers
- Latest reads to share
- Other New Business
- Date of the next meeting – April 10, 2025 at 4:30PM
- Adjournment

Current Board Members:

Appointed Annually:

Perham  
Wade

Bev Turner – [townclerk@washburnmaine.org](mailto:townclerk@washburnmaine.org)  
Tiffany Wheeler – [ntcpwheeler@gmail.com](mailto:ntcpwheeler@gmail.com)

Appointed for 3-yr terms by Washburn Town Council:

Expiring 2025

Sue Brown – [suebrown11@gmail.com](mailto:suebrown11@gmail.com)

Londa Brown – [libbrown625@hotmail.com](mailto:libbrown625@hotmail.com)

Expiring 2026

Laurie Blackstone – [blackstonehome@hotmail.com](mailto:blackstonehome@hotmail.com)

Christina Maynard – [lvtoread514@gmail.com](mailto:lvtoread514@gmail.com)

Expiring 2027

Ed Jarrell – [edjarrell@hotmail.com](mailto:edjarrell@hotmail.com)

Sarah Sines – [ssines@msad45.net](mailto:ssines@msad45.net)

High School Student

Damien Dumont – [damienspumont@gmail.com](mailto:damienspumont@gmail.com)

Town Manager – Donna Turner – [townmanager@washburnmaine.org](mailto:townmanager@washburnmaine.org)

WML Library Director – Cara Miller – [washburnmainelibrary@gmail.com](mailto:washburnmainelibrary@gmail.com)

WML Children's Librarian – Courtney Howe – [courtneyjeanhowe@gmail.com](mailto:courtneyjeanhowe@gmail.com)

WML Email – [wml.me.1290@gmail.com](mailto:wml.me.1290@gmail.com)

**Washburn Memorial Library  
Board Meeting Minutes  
January 9, 2025**

**Present via Zoom:** Christina Maynard, Sarah Sines, Courtney Howe, Bev Turner, Cara Miller, Londa Brown, Tiffany Wheeler, Ed Jarrell, Sue Brown, Donna Turner, Laurie Blackstone

**Call to Order:**

Chairperson Christina Maynard called the meeting to order at 5:01 PM via Zoom.

**Secretary's Report:**

Sue Brown moved to accept the secretary's report, seconded by Londa Brown. The motion carried unanimously.

**Financial Report:**

Donna Turner presented the financial report.

● **Special Accounts:**

- Memorial books balance: \$34.89 – Most of the funds have been spent, as intended.
- Miscellaneous donations balance: \$34.89.
- Ye Olde Book Shoppe account balance: \$216 – \$790 was raised from book sales this year, which was fully allocated to the children's library.
- King Grant: Zero balance; Donna allocated \$27.04 to zero out the account.
- Library projects received \$389.30 – Clarification needed on the source (possibly August Festival artist sales or Partners for the Arts).

● **Expense Summary Report:**

- End-of-year numbers are nearly final, with a few overextended accounts.
- Half-year contribution to Maine State Retirement.



- 4.5% salary increase for the director and children's librarian, the largest in recent years.
- 9% increase in health insurance for all staff.
- **Next Year's Budget Adjustments:**
  - Electricity: \$2,500; Heat: \$2,000 (swap from previous year).
  - Water/Sewer: Increased from \$960 to \$1,020.
  - General supplies slightly over budget.
  - Library supplies balance: \$256.62.
  - Dues & subscriptions to remain the same.
  - Postage to increase slightly.
  - Training budget to remain at \$400. Courtney plans to attend children's librarian training.
- **Special Events/Activities:**
  - Last raised from \$300 to \$1,000, considering an increase to \$1,300.
  - Homeschooling group will be charged a fee, which will be reinvested in this account.
  - Cara and Courtney agreed that \$1,300 should be sufficient.
- **Library Projects Account:**
  - Currently holds \$151, with no tax dollars allocated.
  - End-of-year remaining funds in the expense summary do not carry over.

**Maintenance & Equipment:**

- Budget remains the same.
- Next month, Donna will provide an update on the Maine Community Foundation's 4th quarter statement.

**Backup Power Discussion:**

- During the last power outage, there were concerns about extended outages affecting the building.
- Carlisle Energy is working on a solution to connect essential areas to backup power.

- Proposal: Split costs with the Recreation Center to purchase two generators, estimated at \$2,000 total.
- The board will revisit this discussion next month.

### **Library Director's Report:**

- **Circulation & Donations:**
  - December circulation report shared.
  - Rita Kingsbury donated funds for 10-12 puzzles for cognitive health.
- **Events & Activities:**
  - **Christmas Basket Winners** were announced.
  - **Books & Brews:** Continues on the second Monday of each month.
  - **Matter of Balance Class:** A fall prevention program, in partnership with Aroostook Area Agency on Aging, held at the Civic Center on Mondays and Thursdays.
  - **Blind Date with a Book:** Offered in February. Wrapped books with bookmarks, chocolate, and tea for \$10. Open to both adults and children this year.
  - **Yoga Class:** Starting in March.
  - **Game Day Initiative:** Proposal for a weekly community gathering featuring cribbage, puzzles, and board games in the Barbara Porter Room, with light refreshments. Still under discussion.
- **Children's Librarian's Report:**
  - Homeschool group meeting once a month; interest expressed in a middle school book club.
  - Story Time restructuring: Splitting into younger and older groups. Tiffany Wheeler will lead crafts for younger participants. Recent attendance: 20 participants.

### **Reads to Share:**

- Sharing of books recently read.

**Next Meeting:**

- Scheduled for February 13, 2025, at 5:00 PM via Zoom.

**Adjournment:**

- Motion to adjourn at 5:40 PM by Bev Turner, seconded by Laurie Blackstone. Motion carried.





Christina Maynard <luvtoread514@gmail.com>


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## Director's Notes: February 2025

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**Washburn Memorial Library** <washburnmainelibrary@gmail.com> Wed, Mar 12 at 1:21 PM  
To: Washburn Memorial Library (Cara) <washburnmainelibrary@gmail.com>  
Bcc: <luvtoread514@gmail.com>

Hello,

Here are our February stats and a few notes. Any questions, just zip me an email. 

### February Items Circulation Stats:

270 Checked In / 239 Checked Out / 45 Renewed

### February Memorials & Donations:

The following books were donated by Rita Kingsbury in loving memory of Jessie & Jeremy Fox:

- The following books were donated by Jackie O'Clair in loving memory of Calvin O'Clair and Eric Thibodeau:

I Survived the San Francisco Earthquake, 1906, by Lauren Tarshis

One Dark Window, by Rachel Gillig

Two Twisted Crowns, by Rachel Gillig

Hemlock, by Kiersten Modglin

Where the Darkness Goes, by Kiersten Modglin

Isola, by Allegra Goodman

We All Live Here, by JoJo Moyes

After Life, by Gayle Forman

Swordheart, by T. Kingfisher

The Summer Guests, by Tess Gerritsen

### Updates & Upcoming:

- Teatime Book Club's February's read: An Irish Bookshop Murder, by Lucy Connelly
- Books & Brews Social Hour continues, the second Monday of every month at 12pm.
- Homeschool Groups & Toddler Time (now Storytime) continues on Wednesdays.
- Spring Yoga classes have begun, with 15 participants.
- Starting a 55+ Game Day in March (cribbage, puzzles, etc). Thursday afternoons.

### New arrivals:

- *We All Live Here*, by JoJo Moyes
- *Isola*, by Allegra Goodman
- *James*, by Pervical Everett
- *Death by Book & An Irish Bookshop Murder* (duology), by Lucy Connelly
- *Night Watch*, by Jayne Anne Phillips
- *Paranoia* (Michael Bennet Thriller, #17), by James Patterson
- *The House of Cross* (Alex Cross, #30), by James Patterson
- *The Last Devil to Die: A Thursday Murder Club Mystery*, by Richard Osman
- *Beautiful Ugly: A Novel*, by Alice Feeney
- *Onyx Storm*, by Rebecca Yarros

Be well,

Cara

[Quoted text hidden]