Washburn Memorial Library
Board Meeting Minutes

September 10, 2026

Present: Cara Miller, Sarah Sines, Sue Brown, Delaini Huston, Laura Churchill, Kathy McCarty, Ed Jarrell, Tiffany Wheeler, Londa Brown, Donna Turner

Ed called the meeting to order at 4:16 PM.

Secretary's Report: Londa Brown moved to accept the secretary's report, seconded by Kathy McCarty. The motion passed unanimously.

Library Director's Report: Cara reported on the August library statistics.

September is National Library Card Sign-Up month as well as National Honey Month. Honey lip balms will be given to anyone signing up for a library card this coming month. Perhaps this could be advertised on the town sign.

A 4-class yoga series for weight loss has recently finished. A chair yoga series will begin in September.

Laini will be teaching a second Cricut class on September 24th. Participants will be taught how to create stencils on the Cricut.

In October, Cara will teach a herbal medicine class. The library will be open for a few hours on that Saturday, October 10th.

Books and Brews and the Virtual Book Club continue.

Basket raffle ticket sales totaled $1610, the most profitable year so far with raffle tickets.

The most recent 12-month Ancestry subscription quote is $1700. If the library purchases the subscription soon there would be a 10% savings.

The cost would make it difficult for the library to purchase. Sue suggested putting a link on the library website for familysearch.org, a free site.

Cara sent a survey to board members requesting input about the Cloud Library. Several board members expressed concern about the wait times for books.

Londa uses the Libby App, which she accesses through a library in Ohio. She is wondering if the Sora App is being used at school.

Children's Librarian Report: The weekly story time is going well. The numbers have been low, but an increase in numbers is expected with school back in. The age range was changed from toddlers to kids aged 2 to 6.

The homeschool group has a new name, Library Club, in an effort to invite a wider range of participants.

August Storytime had 13 kids and 6 adults. Library Club had 8 in attendance.

Laini will participate in the Literacy Tea held at UMPI on October 17. Laini will have library flyers to distribute at the Tea.

Financial Report: Donna reported on the budget. The budget is currently on track, at 54.69% spent. There is 1 mistake, the Maine State Retirement line.

Technical Support is fully spent on day 1 of the budget.

The August Festival ticket sale funds are found listed under special accounts.

The Library Projects Special Account shows a balance of $2,703.95. The money can be used toward a project, such as a Christmas party.

The budget allocates $1,000 under special activities and events as well.

The Stephen King Grant has a balance of $14,673.99. Laini will update the King Grant administrators on how the library has used their funds. Friends of the Library has a balance of $713.92.

The Thompson Fund has a balance of $1,340 and the Randall Fund has $6,982.92. There are no spending restrictions on the Thompson Fund. The Randall Fund must be used for capital improvements.

Old Business: Donna will take care of the flowerbeds in September.

New Business: During the August Festival basket raffle there were a few winners whose names were drawn for multiple baskets. It was decided at that time that individual people could win 2 baskets max.

After discussing the issue, it was decided that winners could win 1 basket max at next year's fundraiser. This will be included in next year's advertising materials.

Next year the library should be closed during the basket drawing.

Also, prizes from the stamp challenge will be on display at the town office instead of the library, to prevent confusion with stamp challenge and basket raffle prizes.

Perhaps a stamp challenge could encourage kids to come to the library, winning a prize after visiting the library for 3 months in a row. Money from the budget could be used to purchase prizes.

Trunk or Treat will be Saturday, October 31 from 2:30-4:00. Maybe money from the budget could be used to purchase books to distribute with the candy. Candy donations are being accepted, preferably before October 15.

Reads to Share: Board members shared books they have recently read.

Sue will lead October's board meeting, with Ed out of town. Ed will create the agenda and email it to board members. He plans to attend the meeting via Zoom.

The next meeting will be October 8, 2026, at 4:15 PM.

Motion to adjourn at 5:25 PM made by Sue and seconded by Londa.
Motion carried.